

SUPPLY PROCUREMENT NOTICE



Supply, Delivery, Installation and After-sales Service of Research Equipment for the implementation of project 'Air tightness' of the University of Pécs

Pécs – Baranya County – South Transdanubia Region - Hungary

1. Publication reference

HUHR/1001/213/0009-SUPP

2. Procedure

Local Open

3. Programme

Hungary-Croatia IPA Cross-Border Co-Operation Programme 2007-2013

4. Financing

Budget line

5. Contracting authority

University of Pécs

CONTRACT SPECIFICATIONS

6. Description of the contract

The University of Pécs intends to purchase special equipments and training services for the implementation of Pollack Mihály Faculty of Engineering and Information Technology's research project 'Air tightness investigation of rooms from the point of view of energy and comfort'. In the framework of the procurement procedure 5 lots will be opened,

- **blower-door test equipment with the relating training services,**

- **high-resolution infrared camera set,**
- **tracer gas test set with the relating training services**
- **data logger, data logger's software, and**
- **supplementary equipments** (control computer, sensors, wire, support systems).

The Applicants are allowed to make an offer to any lot, the financial offers will be compared to each lot. The financial evaluation will have to identify the best financial offer for each lot, taking into consideration any eventual discounts granted by the tenderers.

7. Number and titles of lots

1. Lot: **Blower-door test equipment with the relating training services**
2. Lot: **High-resolution infrared camera set**
3. Lot: **Tracer gas test set with the relating training services**
4. Lot: **Data logger, data logger's software,**
5. Lot: **Supplementary equipment (control computer, sensors, wire, support systems)**

The detailed specification and the minimum criteria of the equipments are available at the Technical Specification.

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons participating either individually or in a grouping (consortium) of tenderers which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

According to the general criteria of origin, all goods supplied under this contract must originate from in one or more of these countries, except the

- **Blower-door test equipment,**
- **Tracer gas test set.**

The derogation in case of these two items is permitted, because there is no producer in the preferred countries. For the purchase of the blower-door test equipment and the tracer gas test set the procedure is open for the goods from non eligible countries.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EU external actions.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

Not Applicable.

12. Performance guarantee

Not Applicable.

13. Information meeting and/or site visit

No information meeting is planned.

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of implementation of tasks

The planned date of signature of the contract is 30th of January 2012 at the latest, then the 5th of March 2012 is the deadline of the provisional acceptance.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) **Economic and financial capacity** of tenderer (based on i.a. **item 3 of the Tender Form** for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.
 - the sum of the annual turnover of the tenderer regarding the two last enclosing financial years must exceed the **60.000 EUR**
 - the averages of cash and cash equivalents in the last two enclosing financial years have to be **positive**

- 2) **Professional capacity of tenderer** (based on i.a. items 4 and 5 of the **Tender Form** for a Supply Contract)
 - has at least one staff with at least intermediate technician degree
- 3) **Technical capacity of tenderer** (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)
 - the tenderer has worked successfully on at least two projects in the field of the contract which were implemented in the last three years (from December 2008). To meet the technical criteria, the tenderers have to indicate **at least 2 positive accomplishment of the supply of the contract's subject at the item 6 of Tender form, indicating the type of the equipment, the contract price, and the contact person.**

This means that the project the tenderer refers to could have been started/implemented/completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tenderer rely in majority on the capacities of other entities or when they rely on key criteria. If the tenderer rely on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

17. Award criteria

Price

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following Internet address: <http://www.pte.hu/menu/187/23>. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to:

patobnadett@pmmik.pte.hu

University of Pécs, Pollack Mihály Faculty of Engineering and Information Technology
To Bernadett PATÓ
Pécs

Boszorkány út 2. B ép. 133.
H-7624

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the University's website at <http://www.pte.hu/menu/187/23>.

19. Deadline for submission of tenders

23th of January 2012, 14:00 Central-European time

Any tender received after this deadline will not be considered.

20. Tender opening session

23th of January 2012, 14:00 Central-European time at the Faculty

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Regulation or other instrument under which this contract is to be financed.

Council Regulation (EC) 718/2007 Art 121. declares that the service, supply and works contracts may be procured according to the following legislation:

- Commission Decision C (2007)2034.
- (EC) 1605/2002 Euratom regulation,
- (EC) 2342/2002 Euratom regulation,
- Practical Guide to Contract Procedures for EU external actions:
http://ec.europa.eu/europeaid/work/procedures/implementation/practical_guide/index_en.htm